



2010/2011 REPORT

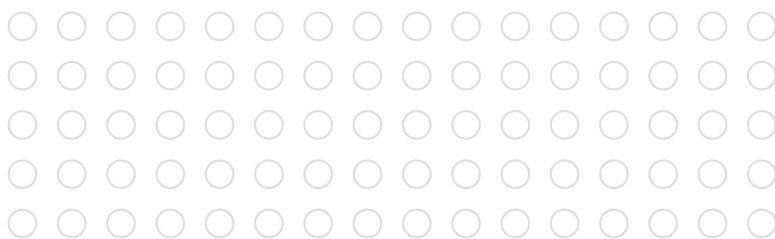
PRESIDENT'S REPORT

SUE ROBERTS



It is with great pleasure that I present the 2010/2011 Kindergarten Parents Victoria annual report. Over the past 20 years, KPV has worked with parents, kindergarten committees of management, early years managers, government and other peak bodies in the sector for community recognition of the importance of quality early childhood education and its impact on positive outcomes for children. Significant initiatives and high level policies on early childhood education have been introduced by government in the past few years which will forever change the way we deliver early years' services to the community.

KPV applauds the government for the major reform initiatives and looks forward to continuing to work with government at all levels to ensure that the early childhood sector is supported at this important time. We also look forward to working with all stakeholders and our members to successfully implement these major reforms that will benefit Victorian children. The sector has an exciting time ahead as we rise to tackle the challenges of reform and change.



It is also an exciting time as we join all who have been involved with KPV in celebrating our 20th year Anniversary. This is a wonderful occasion and provides a valuable time to reflect on the transition within the early childhood sector, as well as within KPV as a peak organisation. Many of you have been engaged with KPV throughout these 20 years and it is an absolute delight to have the opportunity to come together and celebrate what we have achieved together.

I would like to thank the KPV board, our CEO Emma King and the entire KPV staff team for their ongoing commitment to our organisation. In particular, I would like to extend a special thanks to Pauline Ogden and Jackie Petrie who are retiring from the board this financial year. 2010/11 was my last year as KPV President as I resigned from the board on 19 July 2011. I would like to thank KPV members for supporting me over the past six years as a KPV board member and as President, it's been a wonderful experience to work closely with such dedicated advocates of quality early childhood education throughout Victoria.

CEO'S REPORT

EMMA KING



It has been yet another year of tremendous change for the sector and an exciting time for KPV as we celebrate our 20th year. Our role as a peak body advocating for the early childhood sector is increasingly important within such a dynamic environment, and KPV has continued to evolve to support the changing needs of the sector. With this in mind we have developed the new KPV Vision and Mission.

It remains a privilege to be the CEO of an organisation with such a strong membership focus and I would like to thank our inspirational members who work tirelessly to deliver high quality early childhood programs to diverse communities.

The board of KPV continue to give generously of their time to ensure that our governance is robust and the organisation is well placed to move into the future. I would like to acknowledge three long standing board members who are retiring this year, Sue Roberts, Pauline Ogden and Jackie Petrie, after six years.

Sue Roberts has worked tirelessly as the President of KPV to lead the organisation through a time of change, always with a focus on our ongoing vision and mission. She has participated on numerous board sub-committees, and represented KPV in a broad range of forums. Pauline Ogden has also made an



extraordinary contribution to KPV, particularly as secretary over the last four years; her enthusiasm, guidance and wisdom has been invaluable to KPV. Jackie Petrie has played an important role, bringing her experience and expertise as an early childhood practitioner to KPV. I would also like to thank the other members of the board executive, Vice President Danny Pearson and Treasurer, George Andreola, for their leadership and support.

The staff at KPV demonstrate their commitment to our members and the early childhood sector through their work every day. Our services are diverse and include advisory support, training, professional development, managing the Early Childhood Conference, special sector projects and advocacy work. On a personal level, I would like to thank every staff member for their contribution and acknowledge their individual skills that make up a fantastic team.

I am pleased to report ongoing positive relationships with Minister Lovell and her staff as well as with the Shadow Minister, Jenny Mikakos assisting in the early childhood portfolio.

KPV looks forward to continuing to work with all members and stakeholders to continue to advocate for high quality early childhood education that is affordable and accessible to all children.

OUR BOARD



Left to right Sue Roberts (President), board member since 2005; Danny Pearson (Vice President), board member since 2007; Pauline Ogden (Secretary), board member since 2005; George Andreola (Treasurer), board member since 2009; Jackie Petrie, board member since 2005.



Left to right Emma Hunt, board member since 2007; Karalynn McDonnell, board member since 2009; Tania Clarke, board member since 2010; Megan Lewis, board member since 2009; Joanne Geurts, board member since 2010.

OUR PARTNERS

KPV is grateful to our corporate partners and event sponsors for their dedication to the early childhood sector and for supporting our members through the provision of excellent services. We would like to thank the Creswick Foundation and the consultants for their contribution during the year.

We would also like to thank the Department of Education and Early Childhood Development for their ongoing funding of key programs and projects, supporting us in delivering high quality services to the early childhood sector. KPV has enjoyed strong relationships with various representatives of the Department, from both Central office and the regions, working together on key projects which, we believe, will create lasting benefits to the sector.

KPV would like to acknowledge Baldeep Gill of the Asia Pacific Consulting Group, who has generously given his time to guide and assist KPV in our strategic planning and the creation of a contemporary Vision and Mission. His willingness to share his knowledge and expertise has been greatly appreciated by the KPV Board and staff. We would also like to thank Russell Kennedy Lawyers for their support over the year.



OUR ORGANISATION

OUR ROLE

KPV is the peak organisation representing the voice of parents in quality early childhood education for Victorian children. Our membership represents over 1,200 early education and care providers such as independent kindergartens, cluster managers, integrated services, schools, long day care services, and local governments.

KPV is a membership based organisation that provides support, resources and advice relating to governance, management and community participation. We advocate on behalf of families, children and employers and provide a high level contribution to early childhood policy and reform to government, community, educational institutions and other related groups.

OUR VISION AND MISSION

Vision statement 'KPV is the champion for excellence in early years education and care'
Mission statement incorporating KPV's role 'to advise for today' and 'to advocate for tomorrow'.

Our detailed Vision and Mission statement is available at www.kpv.org.au

OUR STAFF

Chief Executive Officer Emma King

Deputy Chief Executive Officer Sunitha Raman

Advisory Team Glenda Glover, Vanessa Kenny, David Haesler, Zora Marko, Jodie Signorino, Agata Morina, Carol Franklin, Clare Brunsdon, Jacinta Beckley and Melissa Hogan

Professional Learning and Communications Team
Sue Doring, Karen Williams, Gaye Stewart, Sue Smith, Tessa Bushell and Anna Taylor

Administration and Finance Andrea Foreman, Anita Valenzisi, Janelle Vanderwerf, Cass Marxsen, Janis Dunk, Sue Vaswani, Trevor Olsen, Christina Martono and Karl Rathnayake

OUR MEMBERS

Kindergarten Parents Victoria's members are predominately not for profit organisations that offer early childhood education programs and other children's services throughout Victoria. Members include volunteer committees of management, cluster managers, integrated services, schools, local governments and long day care centres. Other organisations subscribe to KPV because they value our expertise in matters such as industrial and workplace relations, governance, financial planning and occupational health and safety.

Members have told us they place a high level of importance on KPV lobbying the government on their behalf and highly value the support KPV provides for governance, finance and management issues and industrial advice. Particular appreciation is expressed for the telephone advisory service.

KPV continues to review 'what we do' and 'what we say' to ensure that we are a truly representative and responsive membership organisation.

MEMBER SUPPORTS

ADVICE AND TRAINING

KPV members value our telephone and email advisory service operated by our expert advisors. We assist members with a diverse range of issues involving committee governance, service management and operation, industrial relations, human resources, occupational health and safety (OHS) and wage rates.

KPV received over thirteen thousand calls and emails during the last financial year. KPV also made thousands of out-going calls and emails and made many site visits to members to assist in the resolution of complex situations.

Consultancy projects requested by members canvassed a broad range of areas, including: staff performance appraisals, governance audits, financial audits and reviews, training presentations, industrial advice and transition of businesses. This year saw continuing interest in professional development for staff and performance appraisals.

KPV conducted numerous training sessions across the state during 2010/11 on a range of topics, in particular governance and management issues. Local councils and members hosted many of these sessions.

KPV hosted three seminars in 2010/11 which were all well attended and received positive feedback from participants. The seminar *Universal Access: one step at a time* in September 2010 included presentations on the evidentiary basis that supports Universal Access and practical workshops from three services that have planned and/or begun implementation of 15 hours of kindergarten programs.

ADVISORY

KPV prepared and presented a number of submissions to the State and Commonwealth Governments after consultation with our stakeholders, members and board. KPV is regularly asked by the media to comment on behalf of our members and our board in relation to early childhood matters. KPV's submissions to government can be found at www.kpv.org.au.

We were asked by the media to comment on many issues concerning our members and the sector including; kindergarten fees and childcare costs for families, major early childhood education and care policy reforms, government funding, new education programs and budget announcements.

KPV represents the voice of our members on a variety of community and government consultation groups and committees. KPV's President, board members and CEO, have represented our members in regular meetings with State and Federal Ministers, members of parliament and senior state and federal education officials.

KPV's Cluster Manager Reference Group, chaired by KPV board member Jo Geurts, is a regular consultative forum where cluster

manager members share information, discuss policy innovations and their implications and advise KPV on issues pertinent to the sector.

KPV represents the voice of our members on a variety of community and government consultation groups and committees.

The KPV Industrial Relations Reference Group, chaired by KPV board member Danny Pearson, includes cluster managers and independent kindergarten members. The IR Reference Group provides the KPV board and staff with informed opinion on the broad range of industrial and employment issues which affect KPV members and the early childhood sector generally.

KPV was the presenting partner of the 2011 *Early Childhood Education Conference, Together we grow – achieving sustainable practices* and a member of the organising committee for the 2010 *Romp & Stomp* event at the Melbourne Museum, a successful children's week event attracting over 2,000 preschool children and their families.

In October 2010 KPV, together with a number of other community services organisations, hosted a seminar *Are you prepared? Due diligence for Community Sector Executive Management*, which introduced executive staff to the new national OHS laws, the Model Work Health and Safety Act 2009 which will come into effect in all states and territories from January 2012.

The *Managing staff and working together* seminar in May 2011 was a seminar especially for sector employers featuring experts in the fields of staff management, recruitment, industrial relations and OHS with sessions tailored for cluster managers and independent committees of management.

KPV assists members with a diverse range of issues involving committee governance, service management and operation, industrial relations, human resources, occupational health and safety and wage rates.

KPV in partnership with Gowrie Victoria and an organising committee of early childhood services stakeholders presented the 2011 *Early Childhood Education Conference, Together we grow – achieving sustainable practices* on 3–4 June at Caulfield Racecourse. High profile international and Australian speakers explored the theme of sustainable practices in early childhood services, with over 800 early years' teachers and staff, volunteer committees, employers and parents.

RESOURCES

Governance Tips, Safe & Sound (OHS), Industrial and Wages Bulletins are KPV's regular specialist newsletters to help members understand and comply with a range of legislation, regulations, funding and other requirements for the day to day running and governance of a not for profit service.

During the year KPV has reviewed our flagship publications, which support committees of management and managers in the delivery of their programs, to reflect contemporary practice and policy reforms. KPV has updated the Early Childhood Management Manual, which is an essential tool for managers and committees of management and produced a new version of ModelWorks (V3) to reflect the program requirements under *Universal Access* and other policy reforms.

Preschool Matters our quarterly magazine, on-line E-newsletters and monthly member mail-outs continue to keep members informed of the latest developments in the sector. *E-news*, our on-line newsletter has over 3,000 subscribers.

For the 16th year running, the KPV's *Caring For Kids* raffle was a tremendous success. The 2011 raffle raised over \$120,000 for the early childhood sector, which is a substantial contribution to the education of our children.

FINANCIAL STATEMENTS

TREASURER'S REPORT

GEORGE ANDREOLA



Summary

The financial statements presented with this report are for the year to 30 June 2011 and disclose an operating surplus of \$98,196 (2010 Deficit: \$116,626), a net asset position of \$745,486 (2010: \$647,290) and a net increase in cash flows of \$259,485 (2010: decrease of \$147,772).

Income Statement

The net surplus largely comprises income from KPV consultancies, grants, subscriptions and other related activities and a decrease in administration, operational and staff expenses.

Balance Sheet

KPV's balance sheet indicates that KPV has a solid net asset position with sufficient liquid assets to meet all liabilities.

Cash Flow

Our cash flows from operations and investing activities disclose an increase to our cash position of \$259,485 for the year.

Going Forward

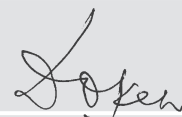
KPV recognised that it could not continue to incur operational losses and as a result it was very pleasing to report a small surplus this year. KPV Board and management focussed on minimising expenditure while generating additional sources of income. For the coming year, KPV will continue to focus on achieving a surplus and current budget projections support this aim.

George Andreola

Treasurer, Kindergarten Parents Victoria

AUDITOR'S REPORT

DAVID KEW FCA



I have audited the accompanying summarised financial report of Kindergarten Parents Victoria Inc., comprising the balance sheet as at 30 June 2011 and income statement for the year then ended, which was derived from the financial report of Kindergarten Parents Victoria Inc. for the year ended 30 June 2011.

The Responsibility of the Board for the Financial Report

The Board of the Association are responsible for the preparation and fair presentation of the financial report. The responsibility of the Board also includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers

internal control relevant to the Association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to the members for the purpose of fulfilling the Board's financial reporting requirements under the Associations Incorporation Act (Vic) 1981. I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

I believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Auditor's Independence Declaration

In conducting the audit, I have complied with the independence requirements of the Australian professional accounting bodies.

Auditor's Opinion

In my opinion, the financial report presents fairly, in all material respects, the financial position of Kindergarten Parents Victoria Inc. as at 30 June 2011 and of its financial performance and its changes in equity for the year ended on that date.

David Kew FCA Fellow of the Institute of Chartered Accountants in Australia, Hawthorn

**INCOME STATEMENT
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2011**

	2011 \$	2010 \$
Revenue from operating activities	2,057,222	2,041,134
Revenue from non-operating activities	70,066	59,167
Employee benefits	(1,186,848)	(1,438,747)
Other staff expenses	(11,971)	(38,936)
Marketing expenses	(105,592)	(113,652)
Administration expenses	(150,425)	(93,244)
Depreciation expense	(26,519)	(15,608)
Property Maintenance expense	(4,040)	(54,667)
Projects expense	(116,863)	(23)
Finance expense	(18,696)	(16,730)
General expenses	(17,125)	(32,051)
Occupancy expense	(139,252)	(135,493)
Operational expense	(251,761)	(277,776)
Surplus before income tax expense	98,196	(116,626)
Income tax expense	-	-
SURPLUS AFTER INCOME TAX EXPENSE	98,196	(116,626)

**BALANCE SHEET
AS AT 30 JUNE 2011**

	2011 \$	2010 \$
Current assets		
Cash and cash equivalents	1,528,575	1,269,090
Trade and other receivables	97,499	81,587
Prepayments	10,142	17,052
Total current assets	1,636,216	1,367,729
Non-current assets		
Property, plant and equipment	58,189	78,618
Total non-current assets	58,189	78,618
Total assets	1,694,405	1,446,347
Current liabilities		
Trade and other payables	807,753	681,207
Provisions	86,946	74,921
Total current liabilities	894,699	756,128
Non-current liabilities		
Provisions	54,220	42,929
Total non-current liabilities	54,220	42,929
Total liabilities	948,919	799,057
NET ASSETS	745,486	647,290
Equity		
Accumulated funds	745,486	647,290
TOTAL EQUITY	745,486	647,290

The accounts presented in this Annual Report are an extract from the Audited Financial Report of 30 June 2011. All numbers in AUD\$.



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