



2017 Free Committee Training

Quality Area 7: Leadership and Service Management

Starting from the beginning – governance information and support



Join us for a comprehensive introduction to the roles and responsibilities of committees of management of early childhood services.

This free session will cover:

- An introduction to the roles and responsibilities of committees of management to ensure sound governance.
- Your role as:
 - an Incorporated Association committee
 - an Approved Provider and an early childhood funded service provider
 - an employer of staff in an early childhood service
 - a manager of an early childhood service.

ABOUT OUR PRESENTERS

Our ELAA Member Services Team bring specialist skills and extensive experience to these sessions. With backgrounds in the management of early childhood services, industrial relations, early childhood assessment, and early childhood teaching, they understand the governance and management challenges that you face as a committee member.

Presented by ELAA in partnership with
the Department of Education and Training



DATE	VENUE
Monday February 6th 10.00am – 12.00pm	ELAA Office Level 3/145 Smith Street, Fitzroy
Thursday February 9th 6.30 – 8.30pm	Whitehorse City Council, Waratah Room 379 – 397 Whitehorse Road, Nunawading
Tuesday February 14th 6.30 – 8.30pm	Manningham Civic Centre, Heide Room 699 Doncaster Road, Doncaster
Thursday February 23rd 6.30 – 8.30pm	Nillumbik Council 34 Civic Drive, Greensborough
Saturday February 25th 9.00am – 1.00pm	Hobson's Bay City Council, Newport Community Hub 13 Mason Street, Newport
Wednesday March 8th 6.30 – 8.30pm	City of Boroondara, The Blackwood Room Building 1, 8 Inglesby Road, Camberwell
Tuesday March 21st 6.30 – 8.30pm	City of Kingston, Mentone Room 34 Brindisi Street, Mentone
Thursday March 30th 6.30 – 8.30pm	City of Whittlesea, Fountain View Room Civic Centre 25 Ferres Boulevard, South Morang
Wednesday April 19th 6.30 – 8.30pm	Mornington Peninsula Shire Library Meeting Rooms 1 and 2 2 Queen Street, Mornington

NB: please bring a copy of your current Constitution to these sessions.

Register on-line at www.elaa.org.au/pld or call (03) 9489 3500.

Prior registrations are essential.

Please sign in 15 minutes prior to the commencement of a session.