ECMM v3 2019 Table of Updates

The following table outlines the updates ELAA has made to the ECMM v3 2019. This table has been provided to assist you in identifying the changes that have been made. For changes to the section documents, ELAA suggests that you download and print the files to update your binder if you keep the resource in hard copy.

| File Name | Changes made | Date Updated |
| --- | --- | --- |
| Attachment 8 – Committee Health Check | * Updated attachment introduction with guiding notes on use of the checklist
* Updated and added to statements in the checklist
 | August 2020 |
| Attachment 7 – Committee Handover Checklist | * Added head of organisation in the introduction

**Committee Handover Meeting*** Inserted new action item referencing reconfirming or appointing the head of organisation as per the Reportable Conduct Scheme
* Added employee management and development subcommittee under set-up subcommittee action
 | June 2020 |
| Attachment 7 – Committee Handover Checklist | * Updated checklist including regulatory and funding requirements, documents/information to be located, and references to NQA ITS
 | January 2020 |
| ECMM v3 2019 – Combined Sections, ECMM v3 2019 – Section 3 - Committee as Manager | * Added bullet point under heading 3.1.1, after bullet point starting ‘Approved Provider under the *Education and Care*…’ to reference mandatory reporting obligations
* Added bullet point under heading 3.2.1, after bullet point starting ‘understand their obligations under the…’ to reference mandatory reporting obligations
* Added bullet point under heading 3.2.5, after bullet point starting ‘ensuring a responsible person is always…’ to reference mandatory reporting obligations
* Added new section, **3.2.9 Mandatory Reporting**
* Changes to numbering under Child Safe Standards section
 | December 2019 |
| Attachment 55 – Long Service Leave Calculation Request form | * Removed information regarding leave without pay
 | December 2019 |