

POLICYWORKS CATALOGUE LIST

Quality area	Policy	Mandatory (M)	Links to Child Safe Standards
1	Educational Program		
1	Inclusion and Equity		√
2	Acceptance and Refusal of Authorisations	M	
2	Administration of First Aid	M	
2	Administration of Medication		
2	Anaphylaxis and Allergic Reactions	M	
2	Asthma Management	M	
2	Child Safe Environment and Wellbeing	M	√
2	Dealing with Infectious Diseases	M	
2	Dealing with Medical Conditions	M	
2	Delivery and Collection of Children	M	
2	Diabetes	M	
2	eSafety for Children		√
2	Emergency and Evacuation	M	
2	Epilepsy and Seizures		
2	Excursions and Service Events	M	
2	Family Violence Support		
2	Food Safety		
2	Hygiene		
2	Incident, Injury, Trauma and Illness	M	
2	In-nature Program		
2	Mental Health and Wellbeing		√
2	Nutrition, Oral Health and Active Play	M	
2	Sleep and Rest	M	
2	Road Safety Education and Safe Road Transport	M	
2	Safe Arrival of Children		
2	Sun Protection	M	
2	Supervision of Children		

Quality area	Policy	Mandatory (M)	Links to Child Safe Standards
2	Tobacco, E-Cigarettes, Alcohol and other Drugs		
2	Water Safety	M	
3	Occupational Health and Safety	M	
3	Environmental Sustainability		
4	Code of Conduct	M	√
4	Determining Responsible Person	M	
4	Participation of Volunteers and Students	M	
4	Staffing	M	
5	Behaviour Support		√
5	Interactions with Children	M	√
6	Enrolment and Orientation -Long Day Care	M	
6	Enrolment and Orientation - Kindergarten	M	
6	Enrolment and Orientation - Free Kindergarten	M	
6	Enrolment and Orientation – Pre Prep		
7	Fees – Kindergarten	M	
7	Fees – Long Day Care	M	
7	Fees - Free Kindergarten	M	
7	Fees – Pre Prep	M	
7	Governance and Management of the Service	M	
7	Compliments and Complaints	M	√
7	Information Communication Technology		√
7	Occupational Violence and Aggression		
7	Privacy and Confidentiality	M	√
7	Prevention of Harassment and Bullying		
7	Staff Grievances and Dispute Resolution		
7	Staff Recruitment		
7	Whistle Blower		

